



## Application Form

APPLICANTS NAME

TODAY'S DATE

DRIVER'S LICENSE #

EMAIL ADDRESS

SOCIAL SECURITY NUMBER

TELEPHONE #

CELL #

ADDRESS

EMERGENCY CONTACT NAME

EMERGENCY CONTACT PHONE

RELATIONSHIP

WORK #

NUMBER OF DEPENDANTS

ARE ALL DEPENDENTS LIVING WITH YOU?

HOW DID YOU HEAR OR FIND OUT ABOUT THIS JOB OPPORTUNITY?

### Dress Code

Our Company's objective in establishing a dress code is to allow those on our team to work comfortably with the ability of focusing on the work they are assigned without any distractions. We require each team member to project a professional image to our customers, potential employees, and reflect a positive image of the company to the community. Because all clothing is not suitable to this image we have established guidelines that will help to determine what is appropriate to wear to work. Clothing that reveals too much of your back, your chest, your feet, your stomach or your underwear is not appropriate. Clothing should not be dirty when starting the day or excessively torn and/or frayed. Any clothing that has words, terms, or pictures that may be offensive to others is unacceptable. Sports team, university, and fashion brand names on clothing are generally acceptable. Athletic, work or construction shoes or boots are acceptable. Jewelry on job-sites can cause injury to the wearer therefore body piercing jewelry shall be limited and pre-approved. Baseball type caps and construction hats and helmets are allowed. Head Covers that are required for religious purposes or to honor cultural tradition are allowed but must be discussed and approved in advance. If clothing fails to meet these standards, as determined by the company owner the employee will be asked not to wear the item to work again. If the problem persists, the employee may be sent home to change clothes and could receive a verbal warning for the first offense.

### DRESS CODE STANDARDS AGREEMENT

I understand and agree that if becoming a part of the team I will abide by the Dress Code as set forth within this application.

(circle one) YES or NO

## Smoking, Drinking and Marijuana Use

No smoking inside the premises of any customers home(s) or building(s) including the residual smells or fumes that can result from the aforementioned. This includes not only cigarettes but also the personal or prescribed use of Marijuana in any of its forms.

Team members may not drink alcoholic beverages, smoke or consume Marijuana in any form on the way to, on a job site or in between jobs including traveling to pick up materials and returning to the job site at any time.

If Marijuana is prescribed by a physician the use of said prescription shall be negotiated with the The Repairman LLC owner before use is made, on or in between a job or on a job site.

### SMOKING, DRINKING AND MARIJUANA RESTRICTIONS AGREEMENT

I understand and agree that if becoming a part of the team I will abide by the smoking, drinking and marijuana use restrictions mentioned above as set forth within this application.

(circle one) YES or NO

## Job Time

### ARE YOU LOOKING FOR FULL TIME (30-50 HOURS / WEEK)

(circle one) YES or NO

### ARE YOU LOOKING FOR PART TIME (UP TO 30 HOURS)

(circle one) YES or NO

### WOULD YOU BE INTERESTED IN WORKING A "FLEX-TIME" POSITION THAT MIGHT WORK INTO FULL TIME?

(circle one) YES or NO

### WHEN COULD YOU BEGIN WORKING?

## Work Vehicle

You must use a Truck or SUV at all times to work for this company.

### WORK VEHICLE - MAKE:

### WORK VEHICLE - MODEL:

### WORK VEHICLE - YEAR:

## Insurance?

If you do not have liability, health or workers compensation insurance and desire on the job coverage you are required to notify Steve Dennison the Repairman by means of a written request. As a Sub-Contractor you will not be covered by the company.

### DO YOU HAVE HEALTH INSURANCE?

(circle one) YES or NO

### IF (YES) PROVIDER

### DO YOU HAVE WORKERS COMPENSATION INSURANCE?

(circle one) YES or NO

### IF (YES) PROVIDER

### DO YOU HAVE LIABILITY INSURANCE?

(circle one) YES or NO

### IF (YES) PROVIDER

### SUBCONTRACTOR INSURANCE AGREEMENT

I understand that for at least the first 90 days I will begin working as a Subcontractor and will not have insurance coverage of any type by the company.

(circle one) YES or NO

## Experience

HOW MANY YEARS OF EXPERIENCE DO YOU HAVE IN THE BUILDING TRADES?

HAVE YOU EVER DONE HANDYMAN REPAIR WORK?

(circle one) YES or NO

### REFERENCES

List three references of homeowners, business owners, or public, private and / or government institutions that you have completed work for.

PERSON TO CONTACT

TELEPHONE #

PERSON TO CONTACT

TELEPHONE #

PERSON TO CONTACT

TELEPHONE #

HAVE YOU EVER WORKED FOR ANOTHER COMPANY IN THE POSITION FOR WHICH YOU ARE APPLYING?

(circle one) YES or NO

IF (YES) WHO IS / WAS YOUR LAST EMPLOYER?

TELEPHONE #

HOW LONG?

WHO WAS YOUR SUPERVISOR?

TELEPHONE #

REASON FOR LEAVING OR CONSIDERING LEAVING?

## Activities

WHAT DO YOU LIKE TO DO WITH YOUR TIME OFF WORK?

IF THERE WAS ONE ACTIVITY YOU COULD DO ON A REGULAR BASIS WHAT WOULD IT BE?

BECAUSE OF THE TYPE OF WORK WE DO WE WANT TO BE SENSITIVE TO YOUR PERSONAL TIME AND ACTIVITIES. WHAT ARE YOUR REGULAR ACTIVITIES ON SATURDAY AND SUNDAY?

IS THERE ANYTHING OF SIGNIFICANCE THAT IS A PRIORITY FOR YOU AND/OR YOUR FAMILY THAT OCCURS ON WEEK NIGHTS OR WEEKENDS?

WOULD YOU BE AVAILABLE FOR SATURDAY OR SUNDAY EMERGENCY WORK?

(circle one) YES or NO

# Education/Licensing

## STATE OF MICHIGAN LICENSE

Are you licensed with the State of Michigan in any of the construction trades? If so please list license(s) and the license number.

### DID YOU GRADUATE HIGH SCHOOL?

(circle one) YES or NO

#### IF (YES) WHERE

#### CITY & STATE

### DID YOU GET YOUR G.E.D.?

(circle one) YES or NO

#### IF (YES) WHERE

#### CITY & STATE

### DID YOU ATTEND COLLEGE?

(circle one) YES or NO

#### IF (YES) WHERE

#### MINOR

### DID YOU ATTEND TECHNICAL SCHOOL?

(circle one) YES or NO

#### IF (YES) WHERE

#### MINOR

### HAVE YOU SERVED IN THE MILITARY?

(circle one) YES or NO

#### IF (YES) WHERE

### HOW LONG DID YOU SERVE?

### WHAT RANK DID YOU ATTAIN?

### DO YOU LIKE TO READ?

(circle one) YES or NO

### DO YOU READ OR REVIEW THE INSTRUCTIONS FOR EQUIPMENT OR A PRODUCT BEFORE ASSEMBLING?

(circle one) YES or NO

## Legal Records

### HAVE YOU EVER BEEN CONVICTED OF A FELONY?

(circle one) YES or NO

### IF (YES) PLEASE EXPLAIN

Please explain fully what you were convicted of and when and if on probation who your probation officer is and their telephone number. (A conviction record will not necessarily eliminate your candidacy for employment)

### ARE YOU LEGALLY ELIGIBLE FOR EMPLOYMENT WITHIN THE UNITED STATES?

Proof of U.S. citizenship or immigration status may be required upon employment. It may be necessary to complete an I-9 form required by the U.S. Immigration and Naturalization Service.

(circle one) YES or NO

## Tools/Jobs

### DO YOU KNOW HOW TO ADD MULTIPLE NUMBERS?

Note: It is absolutely critical that you know how to add multiple numbers or have a reliable calculator.

(circle one) YES or NO

### DO YOU HAVE YOUR OWN TOOLS?

Your own tools will be required to perform the work. If you do not have a certain tool it will be necessary for you to purchase them. Some arrangements can be made to assist you if necessary.

(circle one) YES or NO

### DO YOU HAVE YOUR OWN LADDERS?

(circle one) YES or NO

### WHAT SIZE, STYLE & CONDITION ARE THEY IN

### ARE YOU WILLING TO WORK INSIDE ATTICS AND CRAWLSPACES WHEN NECESSARY?

(circle one) YES or NO

### MANUALS

Are you the type of individual that will purchase manuals in order to learn how to complete construction, plumbing or electrical work that you may not have had past experience?

(circle one) YES or NO

## COMPLETED JOBS

Please place a check in the circle if you can complete a job professionally. (Do not be intimidated by the following list. In order to better build a team it is important we know your areas of expertise).

- I have built a complete home
- I have built an addition
- Roof inspection & repairs
- Install a new roof
- Gutter & downspout repairs
- Gutter & downspout replacement
- Drywall installation
- Drywall finishing and/or texturing
- Whole house inspections
- Soffit, fascia & overhang
- Patio brick or paver stone work
- Install window unit air conditioners
- Drywall repair
- Plaster repairs
- Paneling walls
- Drop ceilings
- Install shelving
- Build bookshelving
- Fencing repairs and installation
- Hardwood floors installed or repaired
- Siding work including vinyl, wood, etc.
- Asphalt coating of driveway, etc.
- Vinyl flooring
- Carpeting
- Painting
- Wallpapering
- Hinged doors replaced and/or repaired
- Patio doors replaced and/or repaired
- Pocket doors installed or repaired
- Wrap existing exterior trim with aluminum
- Storm windows and/or doors installed, replaced and / or repaired
- Replace or repair existing water heater or heating furnace
- Small plumbing work like replacement of hose bibbs, cutoff, extending lines, replacement or installation of new fixtures, tubs, sinks, etc.
- Small electrical work such as wiring, changing outlets, installing smoke detectors etc.
- Install ceiling fans for living spaces or in bathrooms and associated wiring as needed
- Furnace replaced
- Gas fireplaces installed
- Manufactured wood fireplaces installed
- Appliance repairs like dishwashers, clothes dryers & washers, etc.
- Baseboard heating units repaired or replaced
- Ceramic tile repair, installation or replacement
- Powerwashing and finish coating of exterior decks
- Construction of a new deck
- Deck repairs
- Railings (interior & exterior) built and repaired
- Porch posts and columns installed or replaced
- Framing work including floors, subfloor walls roofs, ceilings, etc.
- Sheathing including plywood, drywall, etc.
- Ventilation work including gables, roofs and soffits
- Wood trim work around opening moulding and casings (interior & exterior)
- Installation of new and replacement windows
- Installation of skylights
- Insulation installation including batted and blown
- Excavation by hand
- Excavation with equipment
- Removal of tree stumps
- Footing drain work
- Retaining wall work
- Concrete footing and foundation work
- Concrete block installation & work
- Concrete or block wall repairs
- Brick veneer work
- Brick chimney & flue liner work
- Glass Block work
- Masonry patching or repair work
- Fireplace installation
- Stucco work
- Installation of beams & columns
- Repair or replace ductwork
- Stairway replacement and repair
- Cabinet repairs and replacement
- Garage overhead doors installed, replaced and /or repaired
- Concrete slab work (sidewalks, driveways, etc.)
- Concrete finish work including brushed finished.

## Certification

I certify that all statements and answers in this application are true and complete to the best of my knowledge, and agree that any falsification, omission, concealment or failure to answer any question may result in denial or termination of employment or subcontract work, regardless of when discovered.

I understand that an offer of Sub-contract work or employment to Applicant with Steve Dennison the Repairman may be contingent upon taking and passing a drug test and a pre-employment background investigation.

If working as a Sub-contractor or employed I agree to read and comply with Company rules, regulations and policies.

I understand that if I become a Sub-contractor, possibly leading to an offer of employment, they are both at will and both Steve Dennison the Repairman or I may terminate employment at any time with or without reason or notice. Any salary, commissions, hourly or piece work rates, percentages, etc. related to income are stated for the sake of convenience or to facilitate comparisons and are not intended to guarantee a

certain wage if employed. Steve Dennison the Repairman will supply wage information after Sub-contract work or employment is offered and that the Applicant can accept or reject the offer and terminate their Sub-contract or employment relationship immediately.

Sub-Contractor understands that they will be paid for work completed on projects satisfactorily completed within a pay period and will provide a thirty day warranty on any work to roofing leaks.

I understand any work provided by Steve Dennison The Repairman (possibly described as "Contractor" or "Employer" within this section of document). The person applying (you) may be described a "Sub-Contractor" or "Employee".

Any work supplied by Steve Dennison The Repairman is wholly owned by Contractor and shall not be infringed upon by Sub-Contractor in any way whatsoever.

As a Sub-Contractor or Employee I understand from the first day offered sub-contract work or employment that each Customer or Sales Lead, and all contact information for said Customer or Sales Lead is wholly owned by Steve Dennison The Repairman whether oral, written or in electronic form. This includes, but is not limited to the identity of Customers, Customer Prospects, Customer Referrals and/or Vendors (including names, addresses, and telephone numbers of Customers, Customer Prospects, and/or Vendors) which you will learn of in connection with your work for and with Steve Dennison The Repairman. This agreement also includes "Confidential Information" including the Company's business policies, finances, business plans, sales information, contracts Job Work Orders, Contracts and pricing. All of the aforementioned produces leads and Customers providing Sub-Contractor(s) and Employee(s) working as a part of the Steve Dennison Repairman Team produces an income for Sub-Contractor(s) and Employee(s) of Steve Dennison The Repairman.

Sub-Contractor shall understand fully that any work derived during or after completion of Contractor assigned projects to Sub-Contractor by Contractor related to any additional work for the duration or in the future shall be wholly owned by Contractor.

Sub-Contractor shall understand that any leads for work or potential work, whether that be while on a Steve Dennison The Repairman project given to Sub-Contractor by Contractor, or leads for work by Customer's of Steve Dennison The Repairman, or leads received while working on a project for Contractor are wholly owned by Steve Dennison The Repairman and shall be given to Contractor at the same time as turning in a Job Work Order or other project paperwork.

I agree to the extent I maintain, or have maintained in the past, present or future Information, including but not limited to paperwork, e-mails, text messages, etc., related to my Sub-Contract or Employment Work provided directly or indirectly by Steve Dennison The Repairman in electronic form on any computers or other electronic devices owned by you, you agree to irretrievably delete all such information and to confirm the fact of deletion in writing within three (3) calendar days following termination of employment for any reason. I also agree to return all property in my possession at the time of the termination of the employment, including but not limited to all documents, records, tapes, and other media of every kind and description relating to the Business of Steve Dennison The Repairman and its Customers, Customer Prospects, and/or Vendors, and any copies, in whole or in part, whether or not prepared by me, all of which shall remain the sole and exclusive property of Steve Dennison The Repairman.

I covenant and agree that, during the term of my Sub-Contract work or Employment with Steve Dennison The Repairman and for eighteen (18) months after the termination thereof, regardless of the reason for the employment termination, I will not, directly or indirectly perform work for or solicit or attempt to solicit work for business from Customers, Customer Prospects, and Vendors of Steve Dennison The Repairman without prior permission from Steve Dennison The Repairman.

I further agree that this policy is reasonable and necessary to protect the legitimate business interests of Steve Dennison The Repairman and understand violation of this policy could produce economic and/or financial damage to Steve Dennison The Repairman and it Sub-Contractors or Employees and therefore could make me financially liable for damaging the business of Steve Dennison The Repairman. Willful Violation of the above shall be considered theft and violators will be prosecuted under all applicable statutes and Sub-Contractor or Employee further understands that not only will Sub-Contractor be liable for legal costs, including all court costs, but will be liable to pay for monetary damages to Steve Dennison The Repairman beginning at a minimum cost of \$1,000.00 per project or lead as well as projects or leads discovered to have been taken from Steve Dennison The Repairman whether it is for Sub-Contractors or an Employee's benefit, or given in anyway to another contractor, individual or company directly or indirectly. Hours of work for Sub-Contractor shall only be suggested and agreed upon in advance by Sub-Contractor and Contractor.

By signing this agreement you fully understand and completely comprehend the terms as listed within this application for Sub-Contract / Employment.

### I UNDERSTAND AND AGREE TO ALL OF THE TERMS ABOVE?

(circle one) YES or NO

APPLICANT SIGNATURE

DATE OF SIGNATURE